

## Notice of Annual General Meeting

**Notice is hereby given that the Annual General Meeting of the Totally Truro Company (incorporating Truro BID and Newham BID) will be held at The Large Community Room, Second Floor, Truro Library, Pydar Street, Truro, Cornwall, TR1 1EP on Tuesday 13<sup>th</sup> November 2018 at 11.00am for the following purposes:**

1. To approve the minutes of the AGM held on 31<sup>st</sup> October 2017
2. To receive the report of the Directors and the accounts for the year ending 31<sup>st</sup> March 2018
2. To elect new Directors for whom nominations have been received. Please see overleaf
3. BID presentation for Truro BID and Newham BID
4. Q&A session

**By order of the Board**

**Carole Theobald Chairman  
Newham BID**

**Keith Parsons, Chairman  
Truro BID**

Registered address: First Floor, Union Place, Truro, TR1 1EP  
Company Number: 06070111

### **Notes:**

#### **1. Appointment of Proxies:**

a) If you are a member who is entitled to attend and vote at the meeting, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of meeting. A proxy does not need to be a member of the Company but must attend the meeting to represent you. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.

b) If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.

## **BID Directors – Existing**

The following people are all current Directors of Totally Truro who were elected at last year's AGM and are happy to remain in the role:

- 1. Alison Elvey, Grants Specialist, Robinson Reed Layton**
- 2. Nick Seaton Burridge, Managing Director, Belmont Property Management**
- 3. Keith Parsons, KML Financial Management (Chair of Truro BID)**
- 4. Simon Hendra, Director, G J Hendra Ltd**
- 5. Carole Theobald, Deputy Chief Executive and Director of Operations, iSight Cornwall (Chair of Newham BID)**
- 6. Kristian Fleming, Inhabit**

## **BID Directors – Retiring**

The following Directors are retiring from the Board:

**Melinda Rickett, Director, Creative Edge Design Ltd**

## **BID Directors - New Nominations**

The following people have expressed their willingness to stand as a Director and have been nominated by an existing BID Member.

**7. Mark Roby, Stephens Scown LLP (Solicitors)** I wish to support Truro and Newham BIDs on behalf of our firm. I live and work in Truro and I am keen to contribute to the success of our city. My professional background is in the field of Human Resources, I am a MCIPD qualified and experienced HR Manager. I have worked for a range of organisations: private sector businesses, a charity and I also had a spell in the public sector. In my role at Stephens Scown I work with organisations of all shapes, sizes and from different economic sectors, advising and assisting them with their HR/people management.

**8. Rolf Munding, Director, Routenote Ltd** - I have lived in Truro for 20 years and have created and invested in businesses in Truro during that time. I have a lot invested here. I am keen to have a say in directing the business environment in Truro, my home town. Perhaps, I can offer Truro a globally experience point of view

**9. Gayle McDermott, Nalders LLP (Solicitors)** The BID does a lot of work with the retail sector and I consider that the professional services caught within the BID should also be represented. I can bring my legal expertise to the table.

### **Notes:**

In appointing Directors, the Board seeks a broad spectrum of skills, qualities and experience to ensure that the many and varied interests of BID members are reflected and represented contributing towards the success of the Company. The Board also seeks a balance of Directors drawn from both Truro BID and Newham BID areas. Both Truro and Newham BIDs also operate committees to steer the delivery of respective business plans – Directors are also members of their respective BID area committee.

Nominations for new Directors are always welcome and these Directors would have a place on the Totally Truro Board and the respective BID committees. If you are interested in becoming a Director of Totally Truro and attending BID committee meetings, please contact either Alun Jones ([alun.jones@totallytruro.co.uk](mailto:alun.jones@totallytruro.co.uk)) or Mel Richardson ([mel@newhambid.co.uk](mailto:mel@newhambid.co.uk))