

**TOTALLY TRURO AGM FOR TRURO AND NEWHAM BID
MINUTES OF A MEETING HELD ON TUESDAY 10 November 2020**

Present: Roger Gazzard (RG) (Truro City Council); Nick Seaton-Burridge (NSB) (Belmont Property); Darren Perry (DP) (Francis-Clark); Chris Winfield (CW) (TK Maxx); Abi Steel (AS) (Visit Truro); Mark Roby (MR) (Stephens Scown); Rolf Munding (RM); Kristian Fleming (KF) (Inhabit); Giles Horne (GH) (GMH Commercial); Simon Hendra (Hendra Health Store) Mark Warren (MW) (New Look), Chris Philcox (CP) (Primark), Alun Jones (AJ) (Truro BID Manager); Lindsey Craik (LC) (Truro BID); Sian Knights (SK) (Truro BID); Carole Theobald (CT) (iSightCornwall); Mel Richardson (MR) (Newham BID Manager); Nigel Kuckey (NK) (Wearhouse), Leigh Ibbotson (LI) (Chervarya)

Apologies: Sid Weeks (Malletts Home Hardware); Guy Doble (South West Water); Nicky Whittaker (Merchant House); Peter Beaumont, (Cornish Mutual); Geoff Trebilock (Truro Boat Owners Association), Oliver Trevail (Trevails), Russell Dodge (BLS Estates); Mark Killingback (MK) (Port of Truro); Alan Treloar, (Vickery Holman); Tom Kirk, (Cornwall Bathrooms); Helen Sennett, (Charles French).

Welcome and Introduction

CT welcomed all to the annual AGM. Brief introductions were made. CT explained that Totally Truro covers two BIDs – Truro and Newham. CT introduced herself and explain that she is the Newham BID Chair.

For legal reasons CT explained that the meeting was being recorded to assist in the meeting minutes.

1. Minutes of the AGM 2019

The previous minutes from the AGM 2019 were ratified and approved by voting. NSB approved and SH said he was happy to second the minutes. The board agreed adoption of minutes.

Overview of the year 2020

It is the 7th year that Truro and Newham have been working together to share Governance.

Both BIDs are in a positive cash position. This year has been more challenging and events have had to be reshaped accordingly.

Both BIDs are represented on the Truro Town Deal Board who are responsible for submitting the BID to Central Government.

Highlights for Truro BID

- Successful events for 2019 including Children's Day and Truro Trend.
- Supporting businesses around COVID issues.
- Working with partners to reopen Truro City Centre following the first national lockdown.

Highlights for Newham BID

- Response to COVID, including signage and increasing security patrols.
- Working really well with our partners including BIFFA, Truro City Council.
- Current activities - landscaping entrance to Newham, working closely with Truro Loops and Truro Town Board with their Towns Fund bid.
- Approx. ten new businesses have moved onto Newham.

CT thanked MR, AJ, SK and LC for all their work. In particular over the last seven months.

2. Adoption of the annual accounts, year ended 31 March 2020

Darren Perry of Francis Clark presented extracts of the Totally Truro accounts for the year ended 31 March 2020. The full accounts were circulated before the meeting.

The main Statement of Income and Retained Earnings shows the combined results of Truro and Newham BID. Turnover had reduced £7k to £392k, cost of sales had reduced by £68k to £299k and there was a small increase in administrative costs of £10k.

Overall, the company had generated a surplus of £36k, compared to a £16k deficit in the prior year.

Darren Perry went through each BID explaining the accounts.

Truro BID

For Truro BID the total levy income had reduced slightly to £236k. Public sector contributions increased to £53k, mainly due to £48k of funds towards the Pydar Pop-Up, and other income reduced to £26k primarily as there was less income received from the Christmas markets.

In terms of Truro BID expenditure, direct project costs have reduced by £26k to £173k.

Overall, the Truro BID generated a surplus of £29k

Newham BID

For Newham BID, the levy income was consistent at £77k. Direct project costs fell by £49k to £55k mainly as a result of a reduction in the website and marketing expenditure. In addition, the prior year costs included £9k on CCTV cameras.

Overall the Newham BID generated a surplus of £7k

RG asked that given Truro BID's current term is coming to an end on 30 Sep 2022 is there a plan to put Truro BID and Newham BID together in terms of renewal? CT and AJ said this hasn't been discussed or explored. MR added that the needs of Truro City Centre BID are quite different with different businesses and pledges in their respective business plans. The BID terms are also not aligned.

3. Electing New Members

Each year Totally Truro asks for new Directors to come forward and voluntarily steer the BID. This year, CT explained there were no new nominations for Directors.

4. Q&A session – advanced questions

MW raised Moorfield carpark and asked what is being done. AJ explained there was ongoing work with the Police, We Are With You and St Petrocs as well as a legal application for eviction which is likely to happen in the next week.

MW asked if there would be free parking to support businesses offering click and collect services during Lockdown two. AJ explained that the Mayor of Truro has asked Phil Mason at Cornwall Council and is awaiting a response. There is a free parking day on Saturday 5 December and car parks are still free from 4pm and 5pm.

CT thanked everyone for their support and the meeting came to a close.

Truro BID Committee

<p>Truro BID Existing members:</p> <p><i>Those highlighted in bold are also Directors of Totally Truro.</i></p> <p>Chris Winfield, Monsoon & Accessorize Abi Steel, Visit Truro Lucy Jones, Truro Chamber Sid Weeks, Mallets Home Hardware Oliver Trevail, Trevail Roger Gazzard, Truro City Council Nicky Manning, Merchant House Giles Horne, Property Surveyor Cllr Rob Nolan, Cornwall Councillor</p>	<p>Simon Hendra, Hendra Hair & Beauty Kristian Fleming, Inhabit Shop Nick Seaton-Burridge, Belmont Property Mark Roby, Stephens Scown</p>
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<p>Newham BID Committee</p> <p>Newham BID Existing members:</p> <p>Katie Harland, Cornish Mutual Russell Dodge, BLS Alan Treloar, Vickery Holman Simon Hendra, Brooklands Classics Cllr Rob Nolan, Cornwall Councillor Mark Killingback, Port of Truro & Penryn Carole Theobald, iSight Cornwall Helen Sennett, Charles French Rolf Munding, Routenote</p> <p><i>Those highlighted in bold are also Directors of Totally Truro.</i></p>
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