Minutes of the General Meeting of Totally Truro Ltd

at Truro BID Office, Truro Library on Tuesday 13th October 2026

Attendees: (quorate)

TotallyTruro BID Board Directors who are Members of Totally Truro Ltd:

Nick Seaton-Burridge (Belmont Property Management), Chris Philcox (Primark), Dan Kimber (Sports Direct), Finty Mitchell (The Cornwall Group), Kristian Fleming (Inhabit) and Simon Hendra (GJ Hendra Ltd).

Truro BID: Alun Jones and Lindsey Craik

Newham BID: Mel Richardson (Former BID Manager) and Sian Knights (Current BID Manager) for oversight of Newham accounts for the period to the end of March 2026.

Francis Clark: Darren Perry

1. Welcome

- It was explained that this was a General Meeting, held in compliance with Totally Truro Ltd Articles of Association.
- Representatives of Newham BID were invited to attend given that the accounts included Newham BID until the end 31st March 2026 after which Newham BID became incorporated as a separate not for profit company limited by guarantee.
- The General Meeting, attended by the Directors who are the members of Totally Truro Ltd replaced the previous AGM held in December 2025 when Newham BID was part of Totally Truro Ltd. At that AGM, members approved a new set of articles for Totally Truro Ltd by special resolution to apply from 1st April 2026.

2. Apologies

Pam Moss (Malletts Home Hardware) and Rolf Munding (RouteNote) gave their apologies.

3. To approve the minutes of the Totally Truro AGM held on Tuesday 16th December 2025

The minutes of the AGM were read by attendees. DK proposed and CP seconded the minutes. All board Directors voted and approved the minutes.

4. To agree the report of the Chair and Directors to accompany the accounts

It was noted that Mark Roby retired October 2024.

ACTION: Mark Roby to be removed from the report before it is filed.

KF proposed and NSB seconded the report of the Chair and Directors. All Board Directors voted and approved the Chair and Directors Report.

5. **To agree the accounts for the year ending 31st March 2026, presented by accountant Mr Darren Perry of Francis Clark, independently appointed by the Board of Directors.**

DP gave an overview of the accounts, for both Newham BID and Truro BID under Totally Truro Ltd until the end of March 2026. DP explained the statement of income and retained earnings, the balance sheet and went through the profit and loss of each BID.

NSB proposed and DK seconded the accounts. All Board Directors voted and approved the accounts. The agreed accounts were signed ready for filing.

ACTION: Accounts to be filed at Companies House

6. **To elect any new Directors for whom nominations have been received prior.**

There were no new Director nominations to be ratified. AJ explained the comprehensive process to appoint Directors with the decision on appointment being made by the existing Directors of the Board. The nominations should be from two separate BID levy payers that are not related to the prospective applicant.

7. **Two recent Directors to be ratified & note retired Directors.**

Finty Mitchell, The Cornwall Group (proposed by Simon Hendra / Kristian Fleming) and Pam Moss, Mallets Home Hardware (proposed by Kristian Fleming / Simon Hendra) are two recent Directors who were appointed to the Board since 1st April 2026.

KF proposed and CP seconded the ratification of the two recently appointed Directors. All Board Directors voted and approved the ratification.

Both Katie Harland (Cornish Mutual) and Leigh Ibbotson (Cher Varya Group Ltd) stepped down during the 2025/2026 financial year. LI was the Chair of Newham BID during part of this timeframe.

8. **To reappoint Directors whose term has ended but who are happy to re-stand – three Directors.**

Nick Seaton-Burridge, Simon Hendra and Kristian Fleming confirmed that they are all happy to re-stand as Totally Truro BID Directors.

DK proposed and CP seconded NSB, SH and KF to remain as Directors for a further term and all were in favour.

9. Q&A session

There were no questions raised and the meeting closed at 10.09am.